

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Plans and Policy Staff

DATE: 16 May 1956

FROM : Chief, Assessment and Evaluation Staff

SUBJECT: Weekly Report #210  
Assessment and Evaluation Staff  
9-15 May 1956

25 YEAR RE-REVIEW

I. SIGNIFICANT ITEMS.Assessment Branch.

During this year, the range of cities in which JOT applicants could be tested has been markedly increased. A & E procedures for handling the screening and reporting of results to Chief, JOTP, have been streamlined. The first testing session took place 17 December 1955. As of 27 April 1956, 201 applicants have been tested in 35 testing sessions in 28 different cities. Of these applicants, 32 were screened out on general intellectual ability. As of 27 April 1956, 152 reports have been forwarded to Chief, JOTP. Personnel files or PHS's for 18 individuals tested, who are still under consideration for JOTP, have not been received. The following chart summarizes the flow of reports to Chief, JOTP.

<u>Cumulative Percentage of Reports Forwarded</u>	<u>Within No. of Work Days</u>
3	1
18	2
44	3
57	4
73	5
79	6
87	7
93	8
98	9
99	10
100	11

It can be noted that 73 percent of test interpretations were in the hands of Chief, JOTP, within 5 work days after both test results and personnel files became available.

II. OTHER ACTIVITIES.A. Office of the Chief.

1. Chief, A & E, briefed [redacted]  
[redacted] of EE Division on A & E activities, with particular reference to

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25X1 what might be done to aid the overseas station. They were accompanied in  
their briefing by [REDACTED], EE Training Officer.

25X1 2. [REDACTED] who have constituted the  
Individual Testing Section of the Assessment Branch, have been transferred  
on a trial basis to the Testing Services Branch. This consolidation of all  
testing services in one branch is being tried to determine whether it is  
a more efficient way of proceeding. If the change leads to more efficient  
operation as is hoped, it will be made permanent.

B. Training Evaluation Branch.

25X1 1. [REDACTED] met with Chief, Intelligence School, to review evaluation  
problems in that area.

25X1 2. [REDACTED] held two meetings with [REDACTED]  
25X1 to develop evaluation tools for the CE Operations Course.

25X1 3. Chief, TEB, met with [REDACTED] to discuss problems  
25X1 of common interest in supporting overseas training activities. [REDACTED]  
25X1 and [REDACTED] have offered to provide a briefing as a guide to A & E  
planning in this area.

25X1 4. Much of the activity [REDACTED] during the past week was devoted  
to the preparation of final evaluation report material for the Operations  
Course. Members of the instructional staff, in addition to drafting final  
comments and ratings, worked with A & E personnel in the tabulating and  
tallying chores involved in summarizing grades. As a result of the com-  
bined effort, all evaluation material was compiled in final form in a much  
shorter time than had been anticipated.

III. PERSONNEL NOTES.

25X1 On 14 May, [REDACTED] returned to duty from a 3-months absence,  
having completed his comprehensive examinations for the Ph.D. degree.

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